

NEW DATE:

Member Services Request

MEMBER NO:

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT

# To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person when opening a new account.

What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

|  |  |  |
| --- | --- | --- |
| MEMBER/OWNER INFORMATION | | |
| Member/Owner Name: | SSN/TIN: | |
| Mailing Address: | ID Type: | |
| City/State/Zip: | ID Number: | |
| Physical Address: | ID Issuing State: | ID Issuing Date: |
| City/State/Zip: | ID Exp. Date: | Date of Birth: |
| Home Phone: | E-Mail: | |
| Cell Phone: | Work Phone: | |
| Employer: | Occupation/Title: | |

The IRS-required certifications set forth in the "TIN CERTIFICATION AND BACKUP WITHHOLDING INFORMATION" section apply to the member/owner listed above.

ACCOUNT OWNERSHIP

# Designate the ownership of the accounts and responsibility for the services requested.

# Individual Joint Account with Rights of Survivorship

JOINT OWNER/AUTHORIZED SIGNER INFORMATION

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name #1: |  | SSN/TIN: |  |  |  |
| Mailing Address: |  | ID Type: |  |  |  |
| City/State/Zip: |  | ID Number: |  |  |  |
| Physical Address: |  | ID Issuing State: |  | ID Issuing Date: |  |
| City/State/Zip: |  | ID Exp. Date: |  | Date of Birth: |  |
| Home Phone: |  | E-Mail: |  |  |  |
| Cell Phone: |  | Work Phone: |  |  |  |
| Employer: |  | Occupation/Title: |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name #2: |  | SSN/TIN: |  |  |  |
| Mailing Address: |  | ID Type: |  |  |  |
| City/State/Zip: |  | ID Number: |  |  |  |
| Physical Address: |  | ID Issuing State: |  | ID Issuing Date: |  |
| City/State/Zip: |  | ID Exp. Date: |  | Date of Birth: |  |
| Home Phone: |  | E-Mail: |  |  |  |
| Cell Phone: |  | Work Phone: |  |  |  |
| Employer: |  | Occupation/Title: |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name #3: |  | SSN/TIN: |  |  |  |
| Mailing Address: |  | ID Type: |  |  |  |
| City/State/Zip: |  | ID Number: |  |  |  |
| Physical Address: |  | ID Issuing State: |  | ID Issuing Date: |  |
| City/State/Zip: |  | ID Exp. Date: |  | Date of Birth: |  |
| Home Phone: |  | E-Mail: |  |  |  |
| Cell Phone: |  | Work Phone: |  |  |  |
| Employer: |  | Occupation/Title: |  |  |  |

ACCOUNT TYPES

|  |  |
| --- | --- |
| Share Savings: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Money Market:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Club Savings:\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | High Rate Savings:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Checking:\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Deposit Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Certificate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Deposit Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Certificate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Deposit Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

SERVICES

Overdraft Protection Indicate transfer priority Update

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CUSTODIAL DESIGNATION AND INFORMATION

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (as custodian for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (minor) under the Wisconsin Uniform Transfers to Minors Act

UTMA DESIGNATION OF SUCCESSOR CUSTODIAN

Pursuant to the Wisconsin Uniform Transfer to Minors Act, I designate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ successor custodian(s) for all accounts listed in the "ACCOUNT TYPE" section. This designation shall take effect only upon my death, resignation, incapacity or removal

Witness

X

Date

Signature of Custodian

Date

X

TIN CERTIFICATION AND BACKUP WITHHOLDING INFORMATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

1. I am a U.S. citizen or other U.S. person. For federal tax purposes, you are considered a U.S. person if you are: an individual who is a U.S. citizen or U.S. resident alien; a partnership, corporation, company, or association created or organized in the United States or under the laws of the United States; an estate (other than a foreign estate); or a domestic trust (as defined in Regulations Section 301.7701-7).
2. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. Check the box for item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. By checking this box, this serves to strike out the language related to underreporting. Complete a W-8 BEN if you are not a U.S. person. If a W-8 BEN is completed, your signature does not serve to certify this section.

Exempt payee code (if any) Exemption from FATCA reporting code (if any)

AUTHORIZATION

By signing or otherwise authenticating, I/we agree to the terms and conditions of the Membership and Account Agreement, Truth-in-Savings Disclosure, Privacy Disclosure, Funds Availability Policy Disclosure, if applicable, and to any amendment the Credit Union makes from time to time which are incorporated herein. I/We acknowledge receipt of the agreements and disclosures applicable to the accounts and services requested herein. If an access card or EFT service is requested and provided, I/we agree to the terms of and acknowledge receipt of the Electronic Fund Transfers Agreement and Disclosure. All of the terms, conditions, form of account ownership, account selection and other information indicated on this document applies to all of the accounts listed unless the credit union is notified in writing of a change. I/We agree that any updates identified herein amend the previously signed Member Services Request(s), and are subject to the terms and conditions of the applicable disclosures noted above.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Joint Owner/Authorized Signer Date

X Joint0w$ign1 Joint0w$date1

Member/Owner Date

X member$ign member$date

Joint Owner/Authorized Signer Date

X Joint0w$ign3 Joint0w$date3

Joint Owner/Authorized Signer Date

X Joint0w$ign2 Joint0w$date2

Date of Membership: \_\_\_\_\_\_\_\_\_Opened/Approved By: \_\_\_\_\_\_\_\_\_\_\_\_Membership Eligibility: \_\_\_\_\_\_\_\_\_\_\_

Member Verification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Verification List(s) Checked:  OFAC  Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List Verification Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reports Checked:  Credit Report  Check Verification Report  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overdraft Protection Opt-in Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FOR CREDIT UNION USE ONLY**



**Direct Deposit & Account Verification**

**Routing / Transit Number: 291881216**

NOTE: This form replaces a Deposit Slip or Voided Check.

|  |
| --- |
| Full Name: |
| Dollar Amount Allocated to Altra: |
| Savings: |
| Checking: |
| Member Signature: member$ign |
| Altra Employee Signature (Optional): |

|  |
| --- |
| RETAIL ACCOUNT  CHANGE FORM |
| **SUBSEQUENT ACTIONS** |
| **I/We authorize the Credit Union to make and accept the following changes to my/our accounts:**  **TYPE OF CHANGE (Please indicate the type of change and complete only the information that affects the change.)** |
| **OWNERSHIP INFORMATION CHANGES** |

|  |  |  |
| --- | --- | --- |
| Member/Owner Name: | | Member No: |
| New Name If Changed: | | SSN/TIN: |
| Mailing Address: | | Driver's Lic. No: |
| City/State/Zip: | | Driver's Lic Issue Date: |
| Home Phone: | Cell Phone: | Driver's Lic Exp Date: |
| Work Phone: | | Date of Birth: |
| Employer: | | E-mail: |
| Occupation: | |  |
| **Joint Owner:** If required by the Credit Union, removal of a joint account owner requires consent of all owners, and we will hold the Credit Union harmless for actions regarding account access. The removed joint account owner(s) relinquishes ownership interest including any membership share in the account(s) set forth in the "ACCOUNT TYPE" section. This relinquishment does not affect my/our obligation on any loan accounts. | | |

|  |  |  |
| --- | --- | --- |
| Add  Remove  Joint Owner: | | SSN/TIN |
| New Name if Changed: | | Driver’s Lic No: |
| Mailing Address: | | Date of Birth: |
| City/State/Zip: | | Driver’s Lic Isuue Date: |
| Home Phone: | Cell Phone: | Driver’s Lic Exp Date: |
| Work Phone: | | E-mail: |
| Employer: | | Occupation: |

|  |  |  |
| --- | --- | --- |
| Add  Remove  Joint Owner: | | SSN/TIN |
| New Name if Changed: | | Driver’s Lic No: |
| Mailing Address: | | Date of Birth: |
| City/State/Zip: | | Driver’s Lic Isuue Date: |
| Home Phone: | Cell Phone: | Driver’s Lic Exp Date: |
| Work Phone: | | E-mail: |
| Employer: | | Occupation: |
|  | |  |
|  | |  |
| Add  Remove  Joint Owner: | | SSN/TIN |
| New Name if Changed: | | Driver’s Lic No: |
| Mailing Address: | | Date of Birth: |
| City/State/Zip: | | Driver’s Lic Isuue Date: |
| Home Phone: | Cell Phone: | Driver’s Lic Exp Date: |
| Work Phone: | | E-mail: |
| Employer: | | Occupation: |
|  | |  |
|  | |  |

|  |  |
| --- | --- |
| ACCOUNT(S) TO CHANGE OR ADD | |
| Share Savings: | Money Market: |
| Club Savings: | High Rate Savings: |
| Checking: | Deposit Account: |
| Certificate: | Deposit Account: |
| Certificate: | Deposit Account: |
| AUTHORIZATION | |
| I/We agree that the changes on this Card amend the previously signed Account Card and are subject to the terms and conditions of the Membership and Account Agreement, Truth-in-Savings Disclosure, and Funds Availability Policy Disclosure, if applicable, and to any amendment the Credit Union makes from time to time which are incorporated herein. I/We acknowledge receipt of the agreements and disclosures applicable to the accounts and services requested above. If an access card or EFT service is requested and provided, I/we agree to the terms of and acknowledge receipt of the Electronic Fund Transfers Agreement and Disclosure. | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Member/Owner | Date |  | Joint Owner/Authorized Signer | Date | | X member$ign | member$date |  | X Joint0w$ign1 | Joint0w$date1 | | Joint Owner/Authorized Signer | Date |  | Joint Owner/Authorized Signer | Date | | X Joint0w$ign2 | Joint0w$date2 |  | X Joint0w$ign3 | Joint0w$date3 | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | FOR CREDIT UNION USE ONLY | | |  | | | Employee Info: | |  | |  | | Comments: |  | | |  | |  | | | |  | | |

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